

HEADQUARTERS  
UNITED STATES EUROPEAN COMMAND  
UNIT 30400  
APO AE 09131

STAFF MEMORANDUM  
NUMBER 25-2

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**SECURITY**

Threat Working Group

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1. **Purpose.** The purpose of this directive is to establish the policies, procedures, and responsibilities of the Threat Working Group (TWG).
  2. **Applicability.** This directive applies to all HQ United States European Command (USEUCOM) directorates and staff offices.
  3. **Internal Control Systems.** This directive contains no internal control provisions and is not subject to the requirements of the Internal Management Control Program. For HQ USEUCOM and subordinate joint activities, the applicable internal control directive is ED 50-8, Internal Management Control Program.
  4. **Suggested Improvements.** The proponent for this directive is the Current Operations Division, Office of the Special Assistant for Security Matters (ECSM), HQ USEUCOM. Suggested improvements should be forwarded to HQ USEUCOM/ECSM Operations Division, Unit 30400, APO AE 09131.
  5. **References**
    - a. CJCS Handbook 5260, Commander's Handbook for AT Readiness.
    - b. CJSC 3-07.2, Joint Tactics, Techniques, and Procedures for AT.
    - c. DOD Directive 2000.12, DOD Antiterrorism/Force Protection Program.
    - d. DOD Instruction 2000.16, DOD Combating Terrorism Program Standards.
    - e. CJCSI 5 DOD O-2000.12-H, "Protection of DOD Personnel and Activities Against Acts Of Terrorism and Political Turbulence," February 19, 1993.
    - f. DOD Instruction 5210.84 "Security of DOD Personnel at U.S. Missions Abroad," January 22, 1992.
    - g. USEUCOM Antiterrorism-Force Protection OPORD 01-01, 30 June 2001
  6. **Definition of Terms.**
    - a. **Antiterrorism (AT)**—Includes defensive measures used to reduce the vulnerability of individuals and property to terrorist acts, to include limited response and containment by local military forces.

b. **Counterintelligence (CI)**—Information gathered and activities conducted to protect against espionage, other intelligence activities, sabotage, or assassinations conducted for or on behalf of foreign powers, organizations, persons, or international terrorist activities, but not including personnel, physical, document, or communications security programs.

c. **Counterterrorism (CT)**—Offensive measures taken to prevent, deter and respond to terrorism.

d. **Information**—Facts, data, or instructions in any medium or form.

e. **Information Warfare (IW)**—Information operations conducted during time of crisis or conflict to achieve or promote specific objectives over a specific adversary or adversaries.

f. **Operations Security (OPSEC)**—A process of identifying critical information and subsequently analyzing friendly actions attendant to military operations and other activities to identify those actions that can be observed by adversary intelligence systems; determine indicators adversary intelligence systems might obtain that could be interpreted or pieced together in time to be useful to adversaries; and select and execute measures that eliminate, or reduce to an acceptable level, the vulnerabilities of friendly actions to adversary exploitation.

7. **Policies and Procedures.** The USEUCOM Threat Working Group (TWG) was established in September 2001 at the direction of the USEUCOM COS. The TWG provides the USCINCEUR, DCINCEUR, Components, Joint Task Forces (JTFs), Direct Reporting Units (DRUs), and other DoD components outside USEUCOM with a single focal point for coordinated, all-source threat analyses, risk assessments, risk decisions and risk mitigation measures for AT issues and force deployment operations within the USEUCOM area of operations.

a. **TWG Objectives**

(1) Review current and potential threats and threat assessments affecting DoD operations in the USEUCOM AOR. The primary focus is on USEUCOM-sponsored events, but any AT-related issue will be evaluated as directed.

(2) Provide USEUCOM senior staff with tailored, cross-functional threat briefings and risk assessments concerning major changes in the AOR threat picture. The focus of these assessments is actual or potential terrorism threats affecting current or planned DoD operations, exercises, and personnel in the USEUCOM AOR.

(3) Develop and maintain a terrorist risk management process with detailed AT information for all USEUCOM sponsored events within the AOR. This process can be used for specific locations or specific events such as exercises, deployments, and MWR events.

(4) For areas with specific terrorism threats, the TWG will offer risk mitigation recommendations. Risk mitigation recommendations will be a coordinated product of all relevant agencies (usually TWG members and the sponsoring organization) based on operational risk management (ORM) principles. The number and types of measures proposed will be synchronized with event/mission requirements. Recommendations will be supplemented with the intelligence data providing the justification.

**b. TWG Procedures****(1) Monthly TWG Meeting**

(a) **Purpose.** Monthly review of EUCOM-sponsored events and operational activities.

(b) **Location.** Meetings will normally be held in the ECSM Conference Room, Building 2314, Patch Barracks, Stuttgart. ECSM will publish the exact location of the meeting.

(c) **Time/Date.** Meetings will normally be held during the first week of the month. ECSM will publish the exact time and date of the meeting.

(d) **Agenda.** A typical agenda for TWG meetings is as follows:

1. ECJ23/SMID Threat Update (JAC providing the terrorism/counterintelligence Threat; SMID providing the local threat)

2. Review of Current/Projected FPCON levels

3. ECJ3 Update

4. Review of AT Risk Assessment Matrix for upcoming events

5. Working Issues

6. New Issues/Taskings

(e) **Membership.**

1. ECJ1, ECJ23, ECJ33, ECJ4, ECJ5, ECJ6, ECJA, ECPA, ECSM, ECCS-HC, ECSE, 6<sup>th</sup> ASG ATO, Stuttgart Military Intelligence Detachment (SMID), MARFOREUR, and SOCEUR are the core members of the TWG and should attend all meetings. Other component AT directorates are members, but will only be required to attend the TWG meetings when requested by the Special Assistant for Security Matters (SASM).

2. Other individuals may attend as needed. Attendance will be coordinated through ECSM.

**(2) Other TWG Meetings**

(a) Other meetings of the TWG may be conducted as deemed necessary by ECSM.

(b) The Senior Threat Working Group (STWG) consists of officers in the grade of O-6 from ECJ1, ECJ2, ECJ3, ECJ4, ECJ5, ECJ6, ECPA, ECCS-HC, MARFOREUR, 6<sup>th</sup> ASG Cdr, the ACOS, and when possible, ECJA. The STWG meets as determined by the DCINC, COS, or SASM to approve decisions made by the TWG or to address issues more appropriately addressed by this committee of senior officers.

(c) USEUCOM directorates/staff sections and USEUCOM components can request a meeting of the TWG at any time. The SASM is the approval authority for such requests.

(d) ECSM will notify the TWG membership of these meetings in an expeditious manner.

## 8. **Responsibilities.**

### a. **USEUCOM Directorate/Staff Sections.**

- (1) Appoint a representative to attend all TWG meetings.
- (2) As necessary, prepare briefing products in accordance with the EUCOM briefing shell.
- (3) As necessary, submit directorate/staff office or component-specific topics for discussion or briefing.
- (4) As necessary, be prepared to discuss current USEUCOM-sponsored planning and operational activities. Resolve issues that are raised and respond to taskers identified in the meeting.

### b. **ECJ2.**

- (1) ECJ23-CI is the focal point for all intelligence to support the TWG.
- (2) ECJ2 serves as the central point for reach back to Theater and National Intelligence Agencies.
- (3) Joint Analysis Center (JAC) provides analysis of current intelligence on terrorism, military, and other threats to EUCOM personnel via ECJ23-CI.
- (4) ECJ23-CI advises TWG on counterintelligence issues, collection, investigation, counterespionage and related matters.
- (5) JAC provides counterintelligence information and assessments on terrorist, criminal and foreign intelligence threats via ECJ23-CI.
- (6) ECJ23-CI participates in cross-functional AT team briefings for senior staff as required.
- (7) ECJ23-ISR optimizes all available collection assets to support TWG requirements.

### c. **ECSM.** Serves as the USEUCOM Office of Primary Responsibility (OPR) for the TWG.

- (1) Chairs the TWG meetings as the DCINC delegate.
- (2) Schedules TWG meetings, to include coordinating of date, time, and location.
- (3) Establish and publish the agenda NLT 5 working days prior to scheduled meetings.
  - (a) Forward AT risk management matrix to all EUCOM representatives NLT 60 days prior to the required submission. Consolidate matrix for TWG review.
  - (b) Provide an update of COS and DCINC decisions regarding EUCOM-sponsored events.
  - (c) Publish and forward meeting minutes and other pertinent information to all TWG representatives.
  - (d) Maintain the TWG Point of Contact (POC) list. Publish and distribute updated POC list as required to all TWG representatives.

(e) Publish the TWG briefing format.

**d. Stuttgart Military Intelligence Detachment (SMID).**

(1) Provides local counterintelligence information and assessments on terrorist, criminal and foreign intelligence threats.

(2) Participates in cross-functional AT team briefings for USEUCOM senior staff as required.

(3) Contributes guidance on personal protection against local terrorist, criminal, and foreign intelligence threats.

(4) Advises TWG on local counterintelligence issues, collection, investigation, counterespionage and related matters.

(5) Coordinates for all local relevant risk mitigation measures.

FOR THE COMMANDER IN CHIEF:

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